



# PRIMEWOOD

## APPLICATION FOR EMPLOYMENT

“An Equal Opportunity Employer”

To Applicant: We deeply appreciate your interest in our organization and assure you that we are sincerely interested in your qualifications. A clear understanding of your background and work history will aid us in placing you in the position that best meets your qualifications and may assist us in possible future upgrading. This application will be kept on file for 12 months.

<b>PERSONAL</b>			
Last Name	First	Middle Initial	Today's Date
Street Address		Home Phone (      ) -	
City, State, Zip		Cell Phone (      ) -	
Have you ever applied for employment with us? <input type="checkbox"/> Yes <input type="checkbox"/> No		If Yes, Month and Year	Pay Expected
		Location	
SHIFT OPTIONS AVAILABLE – Check all shifts and locations you would be willing to work. <u>FULL-TIME EMPLOYMENT</u>			
<input type="checkbox"/> First Shift		<input type="checkbox"/> Second Shift	
Will you work overtime if asked? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Are you legally eligible for employment in the United States?		When will you be available to begin work?	
How did you learn of our organization?			
Have you ever been convicted of a felony, pled guilty to a felony, or been placed on probation for a felony offense? (Note: A conviction will not necessarily disqualify you for employment)		<input type="checkbox"/> Yes <input type="checkbox"/> No	
If Yes, please provide the following information for each occurrence.			
Date:	Charge(s):	Location of Legal Proceeding:	

<b>EDUCATION</b>														
	High School				Vocational School		College/ University				Graduate/ Professional			
School Name														
Years Completed: (Circle)	9	10	11	12	1	2	1	2	3	4	1	2	3	4
Specify Diploma/Degree	Did you graduate? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> GED													
Describe Course of Study:														
Describe Specialized Training, Apprenticeship, Skills and Extra Curricular Activities														
Honor Received:														

Prospective employees will receive consideration without discrimination because of race, religion, marital or veteran status, color, sex, age, national origin, genetic information, status with regard to Public Assistance, or the presence of a non-job related medical condition or handicap.



## ADDITIONAL INFORMATION

Explain your reasons for seeking employment at Woodcraft Industries, Inc.

Summarize your qualifications for the position. List skills and accomplishments from employment or other experience.

## PERSONAL REFERENCES

List three people, not relatives, who know you well:

NAME	ADDRESS	AREA CODE & PHONE	RELATIONSHIP-# OF YEARS

State any additional information you feel may be helpful to us in considering your application. \_\_\_\_\_

## PLEASE READ CAREFULLY

### APPLICANTS CERTIFICATION AND AGREEMENT

I certify that information contained in this application is true and complete. I understand that false information may be grounds for not hiring me or for immediate termination of employment at any point in the future if I am hired. I authorize the references I have listed to disclose any information related to my work record and my professional experience with them, without giving me prior notice of such disclosure. In addition, I release the company, my former employers and other person, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such examination

Signature of Applicant \_\_\_\_\_